

Name	Description
<b>2FA Access Administrator</b>	User will be able to unlock 2FA failed attempts locked accounts. Does not give access to 2FA dashboard/tasks. Functionality was previously available for users with 2FA Administrator role and either one of the following: Permissions Manager, Account Manager, Help Desk Supervisor.
<b>2FA Administrator</b>	Ability to reset Two-Factor Authentication setups. Gives access to a list of all users containing names, payroll numbers and 2FA setup types.
<b>2FA Support Administrator</b>	User will be primary 2FA contact for the client. Must have Permissions Manager role.
<b>Childcare Approver</b>	Ability to administer Childcare Applications
<b>Employee Surveys Administrator</b>	Ability to manage Employee Surveys product for own programmes
<b>Employee Surveys Editor</b>	Ability to create new surveys, manage only their own surveys
<b>Employee Surveys Report Viewer</b>	Read-only access - view surveys and their reports
<b>FAQ Administrator</b>	Ability to manage FAQs
<b>File Sender</b>	Ability to Send Secure Files
<b>Generic File Receiver</b>	Ability to receive Secure Files
<b>IT Administrator</b>	Ability to manage all Integration options.
<b>IT Administrator (Read-Only)</b>	User will have read-only access to dashboards.
<b>Member Access Control Administrator</b>	Ability to manage access to the programme. (Import Members, Add Members and Edit Member Information etc)
<b>Member Query Administrator</b>	Ability to manage Queued Queries. (Will receive notifications when there are queued registrations)
<b>Permissions Manager</b>	Ability to manage access to Reward Manager
<b>Private Medical Insurance Administrator</b>	Ability to manage all functionality on Private Medical Insurance
<b>Programme Security Administrator</b>	Ability to manage security settings of a programme.
<b>RR Budget Holder</b>	Main RR Budget Holder

<b>Instant Awards Owner</b>	The role is assigned via the Instant Awards Program
<b>RR Rules Admin</b>	Role to allow clients the ability to administer R&R Rules
<b>Reports Viewer</b>	Ability to view Reports and Statistics
<b>Retail Restricted Administrator</b>	Ability to manage retailers on the programme.
<b>Reward Marketplace Administrator</b>	Role to allow clients the ability to administer Reward Marketplace
<b>Reward Recognition Approver</b>	Ability to approve reward recognition nominations
<b>Reward Recognition Nominations Budget Administrator</b>	Ability to configure budgets within the AwardNominator™ product.
<b>Reward Recognition Super Approver</b>	Ability to manage reward recognition nominations across all programmes
<b>SP Holiday Trading Line Manager</b>	Automatically assigned when one is assigned Line manager of a member. Line managers can approve, reject and amend HT applications of the member they're line manager of.
<b>SSO Administrator</b>	Ability to manage Self-Service SSO
<b>Segments Admin</b>	Ability to manage all aspects of segment manager (create, edit, delete and view).
<b>Segments Viewer</b>	Ability to create and view segments in Segment Manager
<b>Smart Hub Administrator</b>	Ability to manage all aspects of Smart Hub
<b>SmartPage Administrator</b>	Ability to manage all aspects of Smart Page
<b>SmartPay Childcare Administrator</b>	Ability to administer functions such as earnings assessments or childcare account migration in SmartPay Childcare.
<b>SmartPay Direct Debit Administrator</b>	To be given to Clients. Provides the ability to add, change and amend Direct Debit limit.
<b>SmartPay Master Administrator</b>	To be given to Clients. Provides overall SmartPay administrative rights.
<b>SmartPay Payroll Administrator</b>	To be given to Clients. Provides rights over payroll administration.
<b>SmartPay Product Administrator</b>	To be given to Clients. Provides rights over product-related functionality.

<b>SmartPress Administrator</b>	Ability to add, edit & remove blogs on a scheme.
<b>SmartPress Article Writer</b>	Ability to add, edit & remove articles in existing blogs.
<b>SmartTags Administrator</b>	Administer Tags created on a Programme
<b>Social Recognition Administrator</b>	Ability to delete comments
<b>TRS Master Administrator</b>	To be given to Clients. Provides overall TRS administrative rights.
<b>Webhook Administrator</b>	Ability to manage Webhooks